

Grade / Year Level \_\_\_\_\_

**ATENEO DE MANILA UNIVERSITY**  
 LOYOLA SCHOOLS  
 Office of Admission and Aid

**HIGH SCHOOL RECORD AND  
 PRINCIPAL'S RECOMMENDATION FORM**

**INSTRUCTIONS**

- To the Applicant:**
- A. Please write your name above **using ink**.
  - B. Give this form to your **High School Principal**.
  - C. You understand that the information provided here will be used for evaluation purposes of the Committee on Admission. Hence, it will not be made available to you.
- To the Principal:**
- A. The student whose name appears above is applying to the Loyola Schools of the Ateneo de Manila University. Please fill out this form accurately and completely.
  - B. The information about **rank** is extremely important. Please do not omit your answer for this part.
  - C. After filling out this form, please email the filled out form directly to **onlineapplication.ls@ateneo.edu**.
  - D. Countersign erasures and corrections made. All information will be kept confidential. Thank you for your assistance.

**SECONDARY SCHOOL RECORD**

GRADE LEVEL	ENGLISH	FILIPINO	MATH	SCIENCE	SOCIAL STUDIES	GENERAL AVERAGE
Gr. 9 (20 ___ to 20 ___)						
Gr. 10 (20 ___ to 20 ___)						
Gr. 11 (20 ___ to 20 ___)	<i>(Please attach certified true copy of the applicant's GRADE 11 REPORT CARD/s.)</i>					

1. Is the applicant eligible to apply for college? \_\_\_\_\_
- If yes, please check one:  The applicant is currently on his/her last year of secondary education.  
 The applicant has already finished his/her last year of secondary education.
2. Track and Strand (Do not omit this.)
- a. Track: \_\_\_\_\_ b. Strand: \_\_\_\_\_
3. Rank (Do not omit this.)
- a. Rank of applicant in strand: \_\_\_\_\_ Number of students in same strand: \_\_\_\_\_
- b. Rank of applicant in whole Grade 11 batch: \_\_\_\_\_ Number of students in whole graduating batch: \_\_\_\_\_
4. Type of School  Public  State University  Science-Oriented  Private Sectarian  Private Non-Sectarian

**PRINCIPAL'S RECOMMENDATION**

5. Please check if the applicant is a candidate for:  Valedictorian  Salutatorian  Honorable Mention  
 Other honors (please specify): \_\_\_\_\_
6. Has the applicant been involved in any serious disciplinary case (e.g., cheating, stealing, fighting)?  YES  NO  
 If yes, please state the offense, date and penalty and give your assessment of the student at present. Use a separate sheet, if needed.  
 \_\_\_\_\_
7. Has the applicant failed any subject/s at the **end** of any year level in high school?  YES  NO  
 If yes, please specify the year level, subject and grade obtained. \_\_\_\_\_
8. Has the applicant ever repeated a year level in high school?  YES  NO Which year level/s? \_\_\_\_\_
9. Is the applicant under your high school's home school program?  YES  NO  Not Applicable

PLEASE DO NOT LEAVE THIS PART BLANK

Accomplished by: \_\_\_\_\_ Official Name of School: \_\_\_\_\_

Signature: \_\_\_\_\_ Complete Address: \_\_\_\_\_

Position: \_\_\_\_\_

Name of Principal: \_\_\_\_\_ Contact Number/s: \_\_\_\_\_  
(if not the same as above)

Date Signed: \_\_\_\_\_